**Safety Policies**

**Sick children Policy**

The Pre-School will take all responsible precautions to guard the spread of infectious diseases. Parents are asked to keep their children at home until a full recovery has been made. They are notified immediately if a child is taken ill whilst in our care. Should there be a notifiable infectious, then a notice to inform parents will be distributed, Staff will be informed of any infectious diseases.

Any children suffering from a doubtful rash, temperature accompanied by any of the following; sore throat, discharge from eyes, ears, nose should be kept at home until symptoms clear up.

Children suffering from vomiting or diarrhoea should stay at home for 48 hours following the last episode.

Should immediate medical intervention be required, parent/carers will be notified immediately.

In the case that a child should need hospitalisation and the parents cannot be contact, Pre-School staff should ensure all relevant contact details and permission forms be taken with the child.

All details of any incident should be recorded in the accident book which the parents should sign after reading the report.

**First Aid Policy**

At least one member of staff per session is a qualified first aider.

The first aid boxes are located in the kitchen and in the disabled toilet.

The contents of the box will meet current recommendations by St John’s Ambulance.

No plasters or anti-septic creams will be used.

**Sand pit Policy**

The following procedures are in place;

* That the sand is changed frequently
* That a cover is always used
* That any spilt sand is thrown away
* That only suitable sand is used

**Food Hygiene Policy**

At least one member of staff will hold a certificate of Food Hygiene.

The Pre-School will provide mid-session snacks for the children, but the children staying for lunch will provide a packed lunch from home.

**Hand Washing Policy**

Hand washing is required for children;

* Before each snack or meal
* After using the toilet
* After handling pets
* After touching items soiled with bodily fluids or waste
* Before or after cooking or other food experiences
* After messy or outdoor play

Hand washing is required for staff;

* After using the toilet or helping a child use the toilet
* After touching an item soiled with bodily fluids or waste
* After handling pets or animals
* After handling or dealing with a sick child
* Before and after eating food
* Before preparing or handling food
* Before and after handling medication
* Before and after administering first aid

**Pets in the Setting Policy**

All animals carry with them some potential health and safety risk. Therefore we try to ensure the following;

* That any animals are free from disease
* That living area/s/feeding bowls are not accessible to children
* That animals are prevented from fouling any areas used by the children
* The children are always supervised when handling animals
* That children wash their hands after contact with animals
* The children are made aware of certain animal behaviour